

Kimbro Oil Company



We are an equal opportunity employer and do not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Equal access to employment, services, and programs is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the organization.

APPLICATION FOR EMPLOYMENT

Date _____

(Complete all sections thoroughly. A résumé may be attached but may not substitute for completion of the application.)

Print Name _____

Last
First
Middle

Address _____

Street Address
City
State
Zip

Social Security # _____ Telephone Number (____) _____

Position(s) applied for: (1) _____ (2) _____

Hours or shift preferred _____ Date available to start work _____

Specify restrictions, if any, of days and hours (e.g. class schedule) _____

Full Time Part Time Temporary Minimum compensation requirement \$ _____

Are you at least 18 years of age? Yes No

Are you authorized to live and work in the United States? Yes No

(Verification of your legal right to work in the United States will be required within three days of being hired.)

Are you able to perform the essential functions of the job for which you have applied? Yes No

Explain your experience and skill level with computers:

List any particular programs or software you have experience with (e.g. accounting/inventory/sales software, Microsoft Office, etc.):

List any additional skills, education or training related to the position applied for

Record of Education

Please include name and address of school and under what name attended, if different

	Course of Study	Year Completed	Did you graduate?		Diploma or Degree
			Yes	No	
High School _____		1 2 3 4			
College _____		1 2 3 4			
Other _____		1 2 3 4			

